

# **CASTLE DALE CITY ZONING CLEARANCE AND APPROVAL PROCESS**

If you live **INSIDE Castle Dale City boundary**, you must have proof of zoning compliance before the city can issue you a building permit. The city has the responsibility of issuing building permits and inspecting the buildings as they are built. The city has its own zoning ordinances and procedures for establishing zoning approval. A 'City Zoning Clearance and Approval' form must be filled out and signed before the city will issue a building permit. To obtain zoning approval, please submit the following information to Castle Dale City zoning administrator, Kerry Lake phone number 381-5229. If you have questions, call your city hall during their working hours.

## **Plot Plan**

- Drawing needs to be drawn to an appropriate scale.
- Lot drawn and dimensioned
- Location and size of structure on property
- Other structures, easements, etc., identified
- North arrow and drawing scale identified

**Proof of land ownership (Trust deed or County plat)**

## **NOTES:**

If there are questions concerning property lines, a survey may be required.

# CASTLE DALE CITY ZONING CLEARANCE AND APPROVAL

The following building request has been approved as complying with the zoning regulations of Castle Dale City.

**Zoning approval check list:**

- 1- Building structure is in correct zone for its use. \_\_\_\_\_ Zone
- 2- Structure location on the property meets zoning ordinances  
Front setback \_\_\_\_\_ ft  
Side(s) setback \_\_\_\_\_ ft \_\_\_\_\_ ft  
Rear setback \_\_\_\_\_ ft  
Minimum Size \_\_\_\_\_ Length \_\_\_\_\_ width \_\_\_\_\_ sq.ft.
- 3- Are property lines clearly definable? Yes \_\_\_\_\_ No \_\_\_\_\_
- 4- Plot plan showing placement of structure on property (also submitted w/ Building Permit application and structure plans)
- 5- Additional comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and phone number of owner \_\_\_\_\_  
Location of approved structure \_\_\_\_\_  
Name and phone number of contractor \_\_\_\_\_

Approved to issue a Building Permit:

\_\_\_\_\_  
City Representative Date

I have read and understand the requirements and procedures listed above.

\_\_\_\_\_  
Owner's signature Date(or)

\_\_\_\_\_  
Contractor's signature Date

**NOTE:** Signature by the owner with contractor's name listed above, indicates owner's intent for the contractor to act in his/her behalf while dealing with building officials.