

EMERY COUNTY RECREATION DEPARTMENT

Gay Lee Jeffs, Director
(435)381-2108

P.O. Box 532
Castle Dale, UT 84513

Dear Bear Creek Campground Pavilion Renter:

Following is the procedure for reservation of the Large and Small Pavilions at the Bear Creek Campground:

- Enclosed with this letter is an application form. Completely fill in the form and include reservation dates preferred.
- A \$25 **non-refundable** reservation holding fee will be required to hold your reservation. If your date is not available, the \$25 will be returned to you. If your date is available, the \$25 will be applied to your total reservation fee. The balance will need to be paid no later than 30 days prior to use or your reservation will be subject to cancellation. If the \$25 is not included with the application, the date(s) will not be reserved and your application will be returned to you.
- We will send you a copy of your application and confirm the date(s) reserved.
- Please be aware that rental of the Pavilion(s) **does not include** the use of the campsites. **You may reserve campsites along with a Pavilion rental. This must be done at the time of Pavilion rental and on the same application. Campsite reservations must be paid for in full at the time of reservation and are non-refundable. NO EXCEPTIONS.** The cost of use of each campsite is \$10 per night per unit. A unit consists of one car and sleeping unit with a maximum of eight persons. **EXAMPLE:** 1 unit may consist of married couple and their unmarried children, but if their children are married that constitutes another unit and \$10 must be paid for other couple.
- All of the cleaning/damage deposit is refundable to you if the caretaker finds the area has been left clean and free from unnecessary damage done by your group. If tables have been moved or rearranged, they must be put back under the pavilion the same as they were found or the cleaning deposit will be subject to forfeiture.
- The Recreation Department will be completing the Bear Creek Campground calendar the first week in January. Please be sure to return your application as soon as possible to try to get your preferred dates. No date is guaranteed.

If you have further questions, please contact the Recreation Dept.

Sincerely,

Gay Lee Jeffs, Director

Bear Creek Campground Pavilion Rental Rates

Reservation rates are as follows (does not include overnight camping):

Group - Under 50	Small Pavilion only, \$25.00 per day (Mon. - Thurs.) Small Pavilion only, \$35.00 per day (Fri. - Sun.) Large Pavilion only, \$35.00 per day (Mon. - Thurs.) Large Pavilion only, \$50.00 per day (Fri. - Sun.) Cleaning/Damage Deposit - \$25.00
Group of 51 - 150	Small Pavilion only, \$50.00 per day Large Pavilion only, \$75.00 per day Cleaning /Damage Deposit - \$50.00
Group of 151 - 200	Large Pavilion only, \$100.00 per day Cleaning/Damage Deposit - \$75.00
Group of 201 - or more	Both Pavilions, \$300.00 per day Cleaning/Damage Deposit - \$100.00

Reservation of Both Pavilions and entire Campground (29 sites) \$400.00 per day
Must be reserved 60 days in advance \$100.00 Cleaning/Damage Deposit
Payment in FULL must accompany reservation
Reservation must be canceled 60 days in advance to be eligible for refund.

Hours: Pavilion rental hours:
10:00 a.m. the day of use until 8:00 a.m. the next day
Campsite rental hours:
10:00 a.m. the day of use until 10:00 a.m. the next day

Overnight Camping: Fee is **\$10.00** per night per unit if paid upon entrance, **\$11.00** per night per unit if caretaker/camp host has to collect it at the campsite. A unit consists of one car/sleeping unit with a maximum of 8 persons.
EXAMPLE: 1 unit may consist of married couple and their unmarried children, but if their children are married, that constitutes another unit and **\$10.00** must be paid for other couple. **Pavilion rental does not include overnight camping.**

Picnicking: Single Family (one car) - no fee (no overnight camping)

Payments: **\$25.00 non-refundable reservation fee must** be submitted with the application. Full payment for reservation and cleaning deposit must be received 30 days prior to date of use or reservation will be subject to cancellation. **Note exceptions for refunds when both pavilions and entire campground have been reserved.**

Cancellations: If we are notified 30 days prior to reservation date, all fees except the \$25.00 reservation fee will be refunded.

Refunds: All of the cleaning/damage deposit is refundable to you if the caretaker

finds the area has been left clean and free from unnecessary damage done to the pavilion by your group. **If we do not refund your deposit, we will send you a photograph to substantiate our reasons for not refunding your deposit.** If tables have been moved or rearranged, they must be put back under the pavilion the same way they were found or the cleaning deposit will be subject to forfeiture. If you are entitled to a refund, it will automatically be sent to you within 30 days after the last day of use.

Miscellaneous Info:

No discharge of any type of weapons allowed within the park. This includes rifles, pistols, bow and arrows, **paintball guns**, etc.

Absolutely no alcohol will be allowed on the premises. This is a Utah State law for all public facilities. This law will be strictly enforced by our local sheriff's dept.

No harassment of campground host.

No shooting, harassing or taking of animals (birds, squirrels, deer, elk, etc.) within the park.

No fireworks of any type allowed in the park.

There is a 10:00 p.m. curfew for loud music, bands, parties, etc. at Bear Creek Campground. Any exception to this rule must be cleared with the Emery County Recreation Dept. You may contact Gay Lee Jeffs, Director at (435) 381-2108 for a possible exemption to this rule.

Concrete Driveway is for Campground Host only. It may not be used without arrangements being made with the Recreation Office at (435)381-2108. **NO EXCEPTIONS.**

Please complete the following information:

1. Name of group: _____

Person responsible: _____

Mailing address: _____

Telephone Number: _____

Person to make refund payable to: _____

2. Number of people in party: _____

3. Date(s) requested:
1st Preference _____

Pavilion requested:
Sm___ Lg___ Both___

2nd Preference _____

Sm___ Lg___ Both___

3rd Preference _____

Sm___ Lg___ Both___

Both Pavilions & entire Campground _____

4. Campsite(s) reserved along with Pavilion reservation: Site #s _____ Date(s) _____

5. Pavilion Rental Fee: _____

Campsite Fee: _____

Cleaning/Damage Deposit: _____

TOTAL _____

For Office Use: Date(s) reserved: _____

Small - Large - Both - Campsite

\$25.00 Reservation Fee:

Amount Paid: _____

Date: _____

Balance Due By: _____

Amount Due: _____

Campsite Balance Due By: _____

Amount Due: _____

Amount Paid: _____

Date: _____

Amount Paid: _____

Date: _____

Amount Refunded: _____

Date: _____

